

The Future of Electronic Records and Information Management in the Public Sector, 2010

Annual Conference and Exhibition

for Local Authorities, Central Government, Police Authorities, Health Trusts
Higher and Further Education, and all Public Bodies

6 – 7th July 2010

Fielder Centre, University of Hertfordshire, Hatfield



Organised by **Cimtech Ltd** and supported by **The National Archives**

Call for Papers

Cimtech is pleased to announce that plans for the 2010 conference and exhibition are well under way and for the eighth successive year we have the active support of The National Archives. We are running workshops on the 6th July and the conference on the 7th July.

We are looking for speakers for this year's event. These can be (i) users from Central or Local Government or Police Authorities, Health Trusts, Higher and Further Education, and all Public Bodies, (ii) joint customer and supplier/consultant presentations or (iii) practitioners in the field of information management, enterprise content management and records management.

We are looking for Keynotes, Case Studies, Positioning Papers and Workshop Presentations at this year's event. The topics we would like you to cover include:

Best practice topics

- **New approaches to information and records management**
- **Developing an overall information and records management policy and strategy**
- **Promoting information and records management in a tough economic climate**
- **Making the business case for information and records management**
- **Information security and records management**
- **Self assessment for the New Records Management Code of Practice**
- **Information and records management on a limited budget**
- **Best practice for conducting an audit**
- **Developing a corporate classification scheme**
- **Best practice for email management**
- **Successfully reusing public information**
- **Meeting the challenge of MOPI (Management Of Police Information)**
- **What is the potential for shared services?**
- **Case studies from Central Government, Police Forces, Local Authorities, Health Trusts, Higher and Further Education, and all Public Bodies**
- **Successful project management**
- **The importance of communications and change management**

New technology topics

- **How far can you go with SharePoint for ERM and ECM?**
- **Integrating content management with business process management**
- **Collaborative information management**
- **Outsourcing and cloud computing—the benefits and the risks**
- **Records management and Web 2.0**
- **Horses for courses—how to select the right solution for your organisation**
- **Case studies from Central Government, Police Forces, Local Authorities, Health Trusts, Higher and Further Education, and all Public Bodies**
- **The future for ECM and records management**
- **Improving collaboration with enterprise content management (ECM)**
- **How you procured and implemented an EDRM or ECM solution**
- **Key standards and best practice guidelines**
- **How can we use ECM to deliver business process efficiencies and real business benefits?**
- **Any other related topics you would like to present**

Submitting your presentation

Time and the number of free sessions are limited although we will be running multiple sessions in parallel. We do want to give everyone a chance to contribute so please e-mail the following details to us by **5th February 2010** to be considered for a conference slot.

- Proposed title of presentation
- Bullet points or two-line description of topic
- Speaker's name, organisation and job title
- Contact details: phone, address and e-mail for further information (speaker and supplier).

Please email the above to: c.cimtech@herts.ac.uk

Contacts

If you have any queries please contact **Laura Hutchings** on the above e-mail or telephone us on **01707 281060**.

Further details

Further details of the event, including the exhibition layout and booking details, will be available on the Cimtech website by mid February and will be sent out automatically to previous exhibitors. Please register an interest as soon as possible.

Speakers will receive free registration, free refreshments and travel expenses.

I look forward to hearing from you.

Tony Hendley

Conference Chairman

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